

**MINUTES OF THE BOARD OF EDUCATION MEETING  
COLLINS-MAXWELL COMMUNITY SCHOOL DISTRICT  
OCTOBER 28, 2013**

**1. CALL TO ORDER** The Board of Education met in regular session with President Lowell Crouse calling the meeting to order at 7:03 p.m. in the Maxwell Library.

Board members present: Amy Van Maanen, Bryce Caple, Lowell Crouse, Justin Boege

Board members absent: Mark Huntrods

Administrators present: Superintendent Jason Ellingson, Elementary Principal Jeff Watson, Board Sec/Treas/Business Manager Bonnie Mitchell, MS/HS Principal David Perrigo

Visitors: Kelly Peavey, Joe Benesh from RDG

**2. APPROVAL OF AGENDA** Moved by Van Maanen, seconded by Boege, to approve the agenda as printed. Motion carried 4y-0n.

**3. APPROVAL OF CONSENT ITEMS** Van Maanen made a motion, seconded by Caple, to approve the consent items that consist of:

- o Minutes of: September 16, 2013 board meeting
- o Financial reports: June, July, August and September
- o General fund and schoolhouse fund bills: \$180,885.52
- o General construction and change orders costs: \$14,098.75
- o Contracts approved: Jodi Girard, assistant high school basketball coach; Mike Leslie, co-assistant high school varsity wrestling; Zach Leonard, co-assistant high school varsity wrestling

Motion carried 4y-0n.

**4. PUBLIC FORUM** None

**5. COMMUNICATION AND ADMINISTRATIVE REPORTS:** Written reports were given to the board from the three administrators. Some of the board members will be going to the IASB Convention on November 21, 2013.

**6. BUSINESS ITEMS**

**OLD BUSINESS**

**A. UPDATE OF NUTRITION FUND** Food Director Kelly Peavey discussed the ongoing a la carte program, new guidelines, and ways to strengthen the fund balance. She will continue to work to make the program profitable but for now with a motion from Van Maanen, second by Boege, the original loan of \$7,500 from the general fund will be repaid with a new loan of \$5,000 will be borrowed for the next three months, meaning the fund has regained \$2,500 already. In January, the board will revisit the progress of the lunch program. Motion carried 4y-0n.

**B. MAXWELL BUILDING IMPROVEMENTS AND COLLINS ELEMENTARY WINTER CONDITIONS CHANGE**

**ORDER** Boege motioned, Van Maanen seconded, to pay the winter conditions change order of \$24,480 with a letter attached addressing the slow start to the construction project due to the first site superintendent and praising the second site superintendent for addressing concerns and improving the pace of completion. Motion carried 4y-0n. Discussion followed on how to get started with building improvements for the Maxwell building. Joe Benesh from RDG, our architectural firm, and the superintendent will set a time to talk about developing plans from some possible projects. More discussion will follow next month.

**C. APPROVAL OF SIAC MEMBERSHIP** Motion by Van Maanen, second by Boege, to approve the School Improvement Advisory Committee membership for the 2013-14 school year. Motion carried 4y-0n.

**D. APPROVAL OF SIAC GOALS** Each year, the board is required to establish school improvement goals based on the recommendations of the School Improvement Advisory Committee. Motion by Boege, second by Van Maanen, to approve the goals set by the Annual Progress Report in reading: *By the end of the 2013-2014 school year, there will be an increase in the percent of students in 11<sup>th</sup> grade scoring proficient or higher in reading on the Iowa Assessments*; math: *By the end of the 2013-2014 school year, there will be an increase in the percent of students in 8<sup>th</sup> grade scoring proficient or higher in mathematics on the Iowa Assessments*; and science: *By the end of the 2013-2014 school year, there will be an increase in the percent of student in 8<sup>th</sup> grade scoring proficient or higher in science on the Iowa Assessments*. Also approved were the bullying goals of: *by the end of the 2013-14 school year, at least 75% of students in each grade (grades 6-12) will report a favorable response to staff support using the Iowa Youth Survey; the MS/HS will create advisory groups, with the groups being mixed grades, for all secondary students with the intent to strengthen staff-student relationships to support academic and social growth; and professional development will need to be created and delivered if there are special guidance lesions presented in advisory groups*. While there is not official data about cyberbullying in the district, the district is making a goal to educate students about safe online practices, considering its 1:1 iPad initiatives for students in grades 6-12. *The goal is to educate students about safe social media practices and to reduce the number of cyberbullying events in grades 6-12 with specific training of students in computer classes and discussions will take place in advisory groups for grades 6-12*. Motion carried 4y-0n.

**E. RESOLUTION AUTHORIZING ISSUANCE OF INDIVIDUAL PROCUREMENT CARDS** With a motion by Boege, seconded by Caple, it was resolved that the Board of Education of the Collins-Maxwell School District has the

authority to enter into an agreement for purchasing cards and it was resolved by the Board that the Superintendent/Board Secretary/Business Manager are authorized to enter into an Agreement to secure Procurement Cards for each authorized employee of the school district under such terms and conditions as approved by the Board. The Board of Education authorizes the Superintendent/Board Secretary/Business Manager to execute a p-Card program agreement on its behalf. Motion carried 4y-0n.

**7. ITEMS TO BE CONSIDERED NEXT MONTH** Maxwell Building Improvements

**8. ADJOURNMENT** A motion was made by Van Maanen and seconded by Caple to adjourn the board meeting at 9:25 p.m. Motion carried 4y-0n.

**NEXT MEETING** The next regular meeting will be November 18, 2013 at 7:00 p.m in the Maxwell Library.

Bonnie Mitchell  
Board Secretary