

**MINUTES OF THE BOARD OF EDUCATION MEETING
COLLINS-MAXWELL COMMUNITY SCHOOL DISTRICT
MAY 20, 2013**

1. CALL TO ORDER The Board of Education met in regular session with President Lowell Crouse calling the meeting to order at 7:06 p.m. in the Maxwell School Library.

Board members present: Bryce Caple, Lowell Crouse, Jeff Lindemoen

Board members absent: Amy Van Maanen, Mark Huntrods

Administrators present: Superintendent Jason Ellingson, HS/MS Principal Josh Griffith, Elementary Principal Jeff Watson, Board Sec/Treas/SBO Bonnie Mitchell

Visitors: Kelly Peavey, Margaret Cleverley, Mary Jo Wilson, Roger Pointer, Carter Fricke, Sonya Staudt, Keshia and Jay Christie, Patrick Swaab, Shawna Dumbaugh, Joe Benesh

2. APPROVAL OF AGENDA Moved by Caple, seconded by Lindemoen, to approve the agenda as printed. Motion carried 3y-0n.

3. APPROVAL OF CONSENT ITEMS Caple made a motion, seconded by Lindemoen, to approve the consent items that consist of:

- o Minutes of the April 8, 2013 Budget meeting and April 15, 2013 meeting
- o Financial reports for April
- o General fund and schoolhouse fund bills totaling \$345,416.79
- o General Construction costs this month in the amount of \$198,961.25
- o Contracts and resignations approved:
 1. Approve Dave Brown's resignation at the end of this school year. The board would like to thank Dave for his many years of service and dedication.
 2. Approve hiring Hannah Hagert as the elementary music teacher for next year.
 3. Approve hiring Jill Bjorklund as 6-12 vocal music teacher for next year.
 4. Approve hiring Jennifer Kuehn as 7-12 FCS teacher for next year.
 5. Approve hiring Dave Perrigo as Social Studies/At-Risk, head JH football coach, Driver's Education instructor

Motion carried 3y-0n.

4. PUBLIC FORUM Sonya Staudt, Jay and Keshia Christie, Shawna Dumbaugh and Patrick Swaab were in attendance in support of reinstating the high school boys soccer program. The high school principal, the AD and the superintendent will look into the matter further. Roger Pointer started bus driving again this year after being away from it for several years. He would like the board's and administrator's approval and backing to follow the bus rules as stated in the written discipline policy and the bus driving handbook. He would like to see parents involved to become aware of the rules and instruct the students in proper behavior on a school bus because of the potential for accident when the driver has to discipline the students while the bus is in motion. He would like to see bus rules given to the students at the beginning of the year. Keshia Christie asked about a schedule for gym use during the school year.

5. COMMUNICATION AND ADMINISTRATIVE REPORTS: Written reports were given to the board from the three administrators. Dave Brown and Shawna Dumbaugh, MS/HS band and music instructor had a written letter thanking the board for allowing the band and music to go on a trip to St. Louis, Missouri.

NEW BUSINESS

A. APPROVAL OF REVISED MCGF BOARD POLICY - creed With the site visit one of the citations was the lack of the term "creed" in the MCGF policy (#603.4) to be in compliance with state and federal law. Motion by Lindemoen, second by Caple, to approve the revised board policy. Motion carried 3y-0n

B. APPROVAL OF BOARD POLICY 605.7 – USE OF INFORMATION RESOURCES By a motion from Caple, second by Lindemoen, because of a second site visit citation, approval was given for the first reading and waiving of the second reading for the addition of board policy (#605.7) to be in compliance with state and federal law. We have taught and followed what is in the policy, but the DE didn't feel we had demonstrated enough policy oversight in our Acceptable Use Policy. Motion carried 3y-0n.

C. APPROVE OF COLLINS CARPET BID Approval of the one bid received for new carpet to be installed at the Collins building from Ideal Floors Inc for \$43,412 was given by a motion from Caple, second from Lindemoen. Motion carried 3y-0n.

D. APPROVAL OF COLLINS PHONE BID Two companies placed a bid to replace the phones at both Collins and Maxwell to provide for greater communication between staff and parents. Fulton Communications' bid was for \$37,121.00 and Willoughby was for \$68,517.38. Motion by Lindemoen, second by Caple, to accept the lowest bid from Fulton Communications. Motion carried 3y-0n.

E. APPROVE OF VOLUNTEER COACH POLICY REVISION The CMB Communication Committee worked to create language for the boards to approve on the process for approving volunteer unpaid coaches. Caple made the motion and Lindemoen seconded the policy which will become part of the CMB sharing agreement as well as the CMB coaches handbook.. Motion carried 3y-0n.

F. APPROVAL OF BIDS FOR BREAD FOR 2013-14 No bread bids were received for the 2013-14 school year as companies are no longer bidding to schools due to the increased governmental regulations which have decreased profits.

G. APPROVAL OF BIDS FOR MILK FOR 2013-14 Two milk bids were received: Anderson Ericson and Roberts (now Hyland) Dairy. By a motion from Caple, second from Lindemoen the board awarded the bid to Anderson Ericson, which was the lower of the two bids. Motion carried 3y-0n.

H. APPROVAL OF PRICES FOR BREAKFAST, MILK AND LUNCH FOR 2013-14 After much discussion and not knowing the amount of time needed to prepare the meals or the cost of the meals, a motion was made by Lindemoen, second by Caple to increase milk from \$.25 to \$.35 and to increase meal costs and extra food by \$.20. Price for an adult lunch went to \$3.20 as mandated by federal law. Motion carried 3y-0n.

I. APPROVAL OF TEXTBOOK FEES FOR 2013-14 Motion by Lindemoen, second by Caple, to maintain the preschool fee and the K-12 textbook fee at \$50 with the late fees at \$5.00 per family. Motion carried 3y-0n.

AN EXEMPT NEGOTIATIONS STRATEGY SESSION WAS HELD AS PER IOWA CODE 20.17(3) Motion by Caple, second by Lindemoen to go out of open session and into exempt session at 9:18 p.m. Roll call vote: Caple-aye, Lindemoen-aye, Crouse-aye. Motion carried 3y-0n. Motion by Lindemoen, second by Caple to go out of exempt session and into open session at 9:27 p.m. by a roll call vote: Crouse-aye, Lindemoen-aye, Caple-aye. Motion carried 3y-0n. Motion by Caple, second by Lindemoen, to give a total package raise of 5.77%, which is a 4.6% raise on salary to administrators, teachers and support staff. Motion carried 3y-0n.

6. ITEMS TO BE CONSIDERED NEXT MONTH

7. ADJOURNMENT A motion was made by Caple and seconded by Lindemoen to adjourn the board meeting at 9:29 p.m. Motion carried 3y-0n.

NEXT MEETING: The next regular meeting will be June 17, 2013 at 7:00 p.m. in the Maxwell School Library.

Bonnie Mitchell

Board Secretary