

**MINUTES OF THE BOARD OF EDUCATION MEETING  
COLLINS-MAXWELL COMMUNITY SCHOOL DISTRICT  
JULY 16, 2013**

**1. CALL TO ORDER** The Board of Education met in regular session with Board Member Jeff Lindemoen calling the meeting to order at 5:32 p.m. in the Maxwell School Library.

Board members present: Jeff Lindemoen, Amy Van Maanen, Bryce Caple

Board members absent: Mark Huntrods, Lowell Crouse

Administrators present: Superintendent Jason Ellingson, Board Sec/Treas/SBO Bonnie Mitchell

Visitors: Justin Boege

**2. APPROVAL OF AGENDA** Moved by Van Maanen, seconded by Caple, to approve the agenda as printed.

Motion carried 3y-0n.

**3. APPROVAL OF CONSENT ITEMS** Van Maanen made a motion, seconded by Caple, to approve the consent items that consist of:

- Minutes of the June 17, 2013 board meeting
- Financial reports – no financial reports due to end-of-year balancing
- General fund and schoolhouse fund bills totaling \$332,138.41
- General Construction costs this month in the amount of \$226,834.75
- Contracts and resignations approved:
  1. Accept the resignation from Josh Griffith, MS/HS Principal, effective immediately. The board would like to thank him for his two years of service and dedication.
  2. Approve hiring Jill Peters as school nurse

Motion carried 3y-0n.

**4. PUBLIC FORUM** None

**5. COMMUNICATION AND ADMINISTRATIVE REPORTS:** Written reports were given to the board from the superintendent.

**NEW BUSINESS**

**A. APPOINTMENT OF DISTRICT DEPOSITORIES** Motion by Van Maanen, second by Caple, to designate the Maxwell State Bank and the Exchange State Bank as our district depositories with a 2.5 million dollar limit for each bank. Motion carried 3y-0n

**B. APPROVAL OF PRESCHOOL HANDBOOK** Motion by Van Maanen, second by Caple, to approve the preschool handbook. Motion carried 3y-0n.

**C. APPROVAL OF ELEMENTARY HANDBOOK** By a motion from Van Maanen, second by Caple, approval of the elementary handbook was given with a few changes, to match the middle school/high school language. Motion carried 3y-0n

**D. APPROVAL OF SECONDARY (MIDDLE SCHOOL-HIGH SCHOOL) HANDBOOK** Approval for the secondary handbook, with changes, was given by Van Maanen, second by Caple. Motion carried 3y-0n.

**E. APPROVAL OF MATH E-TEXTBOOKS** Motion by Van Maanen, second by Caple to approve purchasing math e-textbooks from Houghton Mifflin Harcourt for up to \$15,000. Motion carried 3y-0n.

**F. APPROVAL OF CARPET BID FOR MAXWELL** A couple of classrooms in the middle school need carpet replaced. Ideal Floors, Inc gave a bid for \$7,760. Caple, second by Van Maanen, gave approval for the carpet bid.

Motion carried 3y-0n.

**6. ITEMS TO BE CONSIDERED NEXT MONTH**

**7. ADJOURNMENT** A motion was made by Van Maanen, seconded by Caple, to adjourn the board meeting at 6:11 p.m. Motion carried 3y-0n.

**NEXT MEETING:** The next regular meeting will be August 19th at 7:00 p.m. in the Maxwell School Library.

Bonnie Mitchell

Board Secretary