

**COLLINS-MAXWELL COMMUNITY SCHOOL
BOARD OF EDUCATION
MAXWELL SCHOOL LIBRARY
September 14, 2016
7:00 PM**

Final Meeting of the Retiring Board

1. **Call to Order, Roll Call, Acknowledgment of Quorum** – Board President Bryce Caple called the regular meeting to order at 7:00 p.m. in the Collins-Maxwell School Library in Maxwell, IA. Directors present were Justin Boege, Bryce Caple, Marcus Fricke, Brand Plunkett, and Jennifer Waters. Also present was Superintendent Ottie Maxey and Business Manager Lisa Waddell. Board Secretary Bonnie Mitchell was absent.
2. **Approve Agenda** – Moved by Fricke, seconded by Boege to approve the agenda. AYES – All. Motion carried 5-0.
3. **Welcome Visitors and Public Forum** – Jameson Hudson spoke to the Board regarding the sound system for athletic fields in Collins and Maxwell. Jean Birchmeier addressed the Board asking if they have reached out to Baxter again regarding the athletic sharing agreement.
4. **Approve Canvas of Votes** – The official canvas of votes had not been received yet.
5. **Appoint President Pro-Tem** – Moved by Fricke, seconded by Boege to approve Ottie Maxey as President Pro-Tem. AYES – All. Motion carried 5-0.
6. **Adjourn Retiring Board** – Moved by Plunkett, seconded by Boege to adjourn the final meeting of the retiring Board. AYES – All. Motion carried 5-0.

Organizational Meeting of the New Board

1. **Call to Order, Roll Call, Acknowledgment of Quorum** – President Pro Tem Ottie Maxey called the organizational meeting of the new Board to order at 7:11 in the Collins-Maxwell School Library in Maxwell, IA. Directors present were Justin Boege, Bryce Caple, Marcus Fricke, Brad Plunkett, and Jennifer Waters. Also present was Business Manager Lisa Waddell. Board Secretary Bonnie Mitchell was absent.
2. **Approve Agenda** – Moved by Caple, seconded by Fricke to approve the agenda. Motion carried 5-0.
3. **Annual Organization**
 - 3.1. Oath of Office – Elected Board Member – Lisa Waddell administered the Oath of Office to Marcus Fricke that was elected to in the Special Election on 9/13/2016 Special Election.
 - 3.2. Election of Board President - Director Boege nominated Director Bryce Caple for Board President. Director Caple, nominated Marcus Fricke as Board President. In favor of Bryce Caple – Boege. In favor of Marcus Fricke – Caple, Fricke, Plunkett, Waters. Marcus Fricke is elected as School Board President 4-1.
 - 3.3. Election of Board Vice-President – Director Brad Plunkett nominated Director Bryce Caple as Vice President. No other nominations were made. In favor of Bryce Caple – All. Bryce Caple is elected as Board Vice President.
 - 3.4. Appoint Board Secretary, Board Treasurer, School Business Official – Moved by Plunkett, seconded by Caple to appoint Mary Ann Morrison as Board Secretary effective October 1, 2016

and to appoint Lisa Waddell as Board Treasurer and School Business Official – AYES – All.
Motion carried 5-0.

3.5. Determination of dates, times, places of regular Board meetings – Moved by Waters, seconded by Caple to approve the regular Board meetings be held on the 2nd Thursday of each month at 6:30 in the Maxwell media center. AYES Motion carried 5-0.

4. **Communications and Administrative Reports** – Katie Claeys – Director of Teaching & Learning, presented the Board with student assessment and building goals.
5. **Athletic Sharing Discussion/Update** – Tom Lane presented an update on his work contacting surrounding schools to share athletics in FY2018. All neighboring schools have been contacted, but not all had responded. His next steps would be to continue discussions with neighboring schools and work with the Collins-Maxwell Administration on expectations.
6. **Farm Progress Show** – Information was included in the Board packet.
7. **Discussion/Approval of Robinson Trust Lease** – Moved by Boege, seconded by Caple to approve the bid from Brad Plunket \$265 per acre for the farm lease for the Robinson Trust. AYES – Boege, Caple, Fricke, Waters. ABSTAIN – Plunkett. Motion carried 4-0-1.
8. **Discussion/Approval of Hunziker Educational Agreement** – Move by Plunkett, seconded by Boege to approve the Hunziker Educational Agreement presented. AYES – All. Motion carried 5-0.
9. **Discussion/Approval of Driver's Permit** – Moved by Caple, seconded by Boege to approve the driver's permit for less than 1 mile from the school as presented. AYES – All. Motion carried 5-0.
10. **Discussion/Approval of Claim-Aid Medicaid Billing Contract** – Moved by Boege, seconded by Waters to approve the Medicaid Billing Contract with Claim-Aid. AYES – All. Motion carried 5-0.
11. **Discussion/Approval of TAG 28E Sharing Agreement** – Moved by Plunkett, seconded by Boege to approve the TAG 28E Sharing agreement with Bondurant-Farrar Schools as presented. AYES – All. Motion carried. 5-0.
12. **CAR/SES/Transportation** – Business Manager Lisa Waddell presented the final information for the Certified Annual Report (CAR), the Special Education Supplement (SES) and the Annual Transportation Report.
 - 10.1 Approve Modified Allowable Growth for Special Education Supplement – Moved Plunkett, seconded by Boege to approve the Modified Allowable Growth Request for Special Education Supplement for \$111,161.05. AYES – All. Motion carried 5-0.
13. **Consent Agenda** – Moved by Caple, seconded by Plunkett to approve the consent agenda. AYES – All. Motion carried 5-0.
 - 13.1 Minutes – August 16, 2016
 - 13.2 Bills for Payment
 - 13.3 Financials
 - 13.4 Personnel – Resignations: Jana Jones - Winter Cheer Coach; Cody Coffelt – Prom Advisor. New Hires/Appointments/Transfers – Natalie Wilson – Elementary Counselor modify contract from .5 FTE to 1 FTE; Elizabeth Matthias – Co Prom Advisor; Melissa Robinson – Co Prom Advisor; Terrie Cox – Preschool Associate; Jana Jones – FB Cheer Coach; Elaine Mohr – Preschool Associate.
 - 13.5 Sharing Supt. Agreement Addendum –Superintendent Sharing Agreement Addendum presented to pay for Ottie Maxey's additional days worked in the amount of \$5,948.10.

14. Adjourn – Moved by Plunkett, seconded by Boege to adjourn at 8:40. AYES – All. Motion Carried 5-0.

Board Secretary

Board President