

**MINUTES OF A SPECIAL BOARD OF EDUCATION MEETING  
COLLINS-MAXWELL COMMUNITY SCHOOL DISTRICT  
JUNE 30, 2016**

**1. CALL TO ORDER** The Board of Education met with President Bryce Caple calling the special meeting to order at 5:34 p.m. in the Maxwell Library.

Board members present: Bryce Caple, Justin Boege, Brad Plunkett, Jennifer Waters and Marcus Fricke

Administrators present: Interim Superintendent Tom Lane, Board Sec/Treas/SBO Bonnie Mitchell, MS/HS Principal Jordan Nelson, and Elementary Principal Chad Grandon

Visitors: Mary Jo Wilson, Becky Pointer, Jamie Waddingham, Mickalyn and Trent Clapper, Ottie Maxey, Katie Claeys, Dr. Roark Horn, Marlys Baker

**2. APPROVAL OF AGENDA** Motion by Waters, second from Boege to approval the agenda as printed. Motion carried 5y-0n.

**3. APPROVAL OF CONSENT ITEMS** Consent items approved by Plunkett second by Boege were:

- Minutes of June 20, 2016 board meeting
- General fund and schoolhouse fund bills totaling \$86,947.38
- Approve resignations from John Johnson, Bus Driver and Caitlin Sutherland, Robotics Coach. We wish to thank John for his 40 plus years of service to our students, communities and school. Also thanks to Caitlin for her year of coaching.

Motion carried 5y-0n.

**4. COMMUNICATIONS** Dr. Roark Horn Executive Director of School Administrators of Iowa, Ottie Maxey Superintendent for Ballard Schools, and Katie Claeys, Director of Teaching and Learning all spoke about themselves and their goals for the upcoming year should they be approved as the shared Superintendent and Director of Teaching and Learning with Collins-Maxwell CSD. The board wanted to thank Dr. Tom Lane for his leadership over the last few months as interim superintendent. His guidance was valued during a very difficult time for the board.

**NEW BUSINESS**

- A. APPROVE 28E AGREEMENT WITH BALLARD CSD FOR SHARED SUPERINTENDENT AND DIRECTOR OF TEACHING AND LEARNING** Motion from Fricke, second by Boege, to approve Ottie Maxey as our shared superintendent and Katie Claeys, as shared Director of Teaching and Learning with Ballard CSD for the 2016-17 school year. Motion carried 5y-0n.
- B. APPROVE 28E AGREEMENT WITH SHARED ACTIVITIES/ATHLETIC AND TRANSPORTATION DIRECTOR SERVICES WITH BAXTER CSD** The 28E agreement with Baxter CSD was approved for Lori Fricke as our shared AD/Activities and Transportation Director for the 2016-17 school year for \$36,957.42 including benefits. Motion carried 5y-0n.
- C. APPROVE CONTRACTED SERVICES AGREEMENT WITH ELLSWORTH/MARSHALLTOWN COMMUNITY COLLEGE FOR POST-SECONDARY OPPORTUNITIES** The contracted Service agreement for post-secondary opportunities was approved by a motion from Fricke, seconded by Boege. Motion carried 5y-0n.
- D. APPROVE RENT FOR OFFICE SPACE ON MAIN STREET IN MAXWELL** Our renter has relocated and the office space by the post office in Maxwell is now available to rent. Motion by Fricke, second by Boege, to increase the rent from \$200 to \$250 a month with all utilities paid by the renter. Motion carried 5y-0n.
- E. APPROVAL OF UPDATED ELEMENTARY REPORT CARDS** Elementary Principal Chad Grandon received a quote from Infinite Campus for developing a new format for the elementary report cards. Instead of the 6-7 pages they are now they will be one page. The total cost for the first year will be \$5160 and the second year and after it is 20% of Development for Maintaining Script/Reports if needed for \$780. Motion from Waters, second from Boege approved the new format for report cards. Motion carried 5y-0n.

Motion by Boege, second by Fricke to go out of open session and into exempt session at 7:15 p.m. as per Iowa Code 20.17(3) for salaries and benefits of employees not in a collective bargaining unit.. Motion carried 5y-0n. Waters-aye, Plunkett-aye, Caple-aye, Boege-aye, Fricke-aye.

Motion by Fricke, second by Boege to go out of exempt session at 8:29 p.m. and into open session. Motion carried 5y-0n. Fricke-aye, Boege-aye, Caple-aye, Plunkett-aye, Waters-aye.

- F. APPROVAL OF SALARIES** Fricke made the motion and it was seconded by Waters to approve a 240 day contract for Elementary Principal Chad Grandon and MS/HS Principal Jordan Nelson with 10 days of vacation

a year and days off in conjunction with the master calendar. Nelson's salary will be \$83,600 plus benefits and Grandon's salary is \$80,000 plus benefits.

4. **ADJOURNMENT:** A motion was made by Fricke and seconded by Boege to adjourn the board meeting at 8:29 p.m. Motion carried 5y-0n.

Bonnie Mitchell  
Board Secretary