

**MINUTES OF THE BOARD OF EDUCATION MEETING  
COLLINS-MAXWELL COMMUNITY SCHOOL DISTRICT  
JULY 18, 2016**

**1. CALL TO ORDER** The Board of Education met in regular session with President Bryce Caple calling the meeting to order at 7:04 p.m. in the Maxwell Library.

Board members present: Jennifer Waters, Bryce Caple, Justin Boege, Brad Plunkett

Board members absent: Marcus Fricke

Administrators present: Superintendent Ottie Maxey, Business Manager/Board Secretary/Treasurer Bonnie Mitchell, Pk-5 Principal Chad Grandon, MS/HS Principal Jordan Nelson, Director of Teaching and Learning Katie Claeys

Visitors: Mary Jo Wilson, Becky Pointer, Wes Stover, Jayne Underhill, Marlys Baker, Jessica Swaab, Kris Corbin, Becky Pfeiler, Faye Tipping

**2. APPROVAL OF AGENDA** Moved by Waters, seconded by Boege, to approve the agenda as printed. Motion carried 4y-0n.

**3. APPROVAL OF CONSENT ITEMS** Waters motioned, seconded by Boege, to approve the consent items that consist of:

- o Minutes of the previous meetings: June 30,2016
- o No financial reports due to end-of-year balancing
- o General fund and schoolhouse fund bills totaling \$434,832.04 with the approval of Kimberley Painting for \$4232.00 for painting the Post Office and additional carpet expense for additional rooms in Maxwell. Motion by Plunkett, second by Boege.
- o Contracts and resignations approved: Shannon Haus for Robotics Coach

Motion carried 4y-0n.

**4. PUBLIC FORUM** Wes Stover spoke on behalf of continuing sports with Baxter CSD and wanted to know if anything else could be done to improve relationships with Baxter or if the board had plans for the future as far as financially and with sports if Baxter decides to end that relationship.

**5. COMMUNICATION AND ADMINISTRATIVE REPORTS** Written reports were given to the board from Superintendent Maxey and Director of Teaching and Learning Katie Claeys about their entry and transition plans. The board also asked that the curriculum director and superintendent develop future comprehensive costing and priority building and curriculum plans.

#### **NEW BUSINESS**

**A. ESTABLISH BOARD GOALS** IASBO Leadership Development Director Harry Heiligenthal was in attendance to help the board establish goals for the upcoming school year. After much discussion it was decided to have some in-depth workshops in the future to continue this discussion.

**B. PRESENTATION ON A 2<sup>ND</sup> GRADE CLASSWIDE INTERVENTION PROGRAM** Jessica Swaab, Elementary TLC leader, informed the board the rationale for the intervention and the results. The Second Grade Teachers, AEA consultants, and the Systems Learning Specialist met and picked a good-fit intervention to be implemented for 10 days last school year. After the intervention the data was shared with both teachers and improvement was shown in all areas of student's fluency scores, accuracy scores, and growth scores. The board thanked her for the data and information.

**C. APPOINTMENT OF DISTRICT BANK DEPOSITORIES** The district must appoint bank depositories for the school year. The district has utilized the two local banks with a 2.5 million dollar limit for each bank. Motion by Waters, second by Boege to designate the Maxwell State Bank and the Exchange State Bank as our depositories, and to designate Bankers Trust for \$400,000 for our sales tax and debt service depository. Motion carried 4y-0n.

**D. APPROVAL OF SECURITY SYSTEM FOR THE MAXWELL AND COLLINS BUILDINGS** Kris Corbin, technology coordinator, and Jordan Nelson, MS/HS Principal presented new quotes for a Card Access System from both Inteconex for \$87,828.11 and Walsh for \$59,687.05 for both buildings. Motion by Waters, second by Boege, to approve hiring Walsh. Motion carried 4y-0n.

**E. APPROVAL OF TUCKPOINTING IN COLLINS** Head Custodian, Tony Moses, has gotten Belloma Masonry Inc. to lower their bid for tuckpointing in Collins to \$24,955.00. Motion by Plunkett, second by Boege to approve the revised bid. Motion carried 4y-0n.

**F. APPROVAL CHANGE TO THE ACADEMIC CALENDAR FOR 2016-17** At the last board meeting the board approved early dismissal every Tuesday for Professional Development for the teachers. A new academic calendar for 2016-17 school year was approved by a motion from Waters, second by Plunkett. Motion carried 4y-0n.

**G. APPROVAL OF MUSIC TRIP TO BRANSON, MO** Becky Pfeiler, band director, and Faye Tipping, vocal music director, would like the board to approve their music department overnight trip to Branson, Missouri in March. Motion by Waters, second by Plunkett to approve the trip. Motion carried 4y-0n.

**H. FACILITY USE POLICY** Discussions made concerning this policy has been inconsistent in the past. The superintendent would like a waiver of the fees for camps this summer. The superintendent will coordinate with the AD about this policy.

**I. IASB LEGISLATIVE PRIORITIES FOR 2016-17** Legislative priorities identify the most critical changes in state policy and serve as a focal point for grassroots advocacy efforts of Iowa School Boards and their association. Our board supports; setting supplemental state aid for FY 2017, by January 29, 2017 and for future budget years, within 400 days prior to the certification of school's district budget and at a rate that adequately supports local districts; Supports preserving the integrity of the statewide penny sales tax for school infrastructure; approves the continuation of the Early Literacy program and funding; approves and supports research-based programs and funding for Teacher Leadership and Development; and supports predictable and timely state funding to serve students receiving special education at a level that reflects the actual cost including educational programming and health care costs.

**J. ROBISON TRUST FARMLAND** As the board needs to start the discussion of rental of the farmland for next year it was decided that the superintendent and a couple of the board members will work on the details and continue the talks at the next board meeting.

**K. GARBAGE SERVICE FOR MAXWELL** A quote was obtained from Ankeny Sanitation, Inc. for our garbage service in Maxwell. The quote was lower than the service we have now. With a motion from Boege, second from Waters, approval was given for Ankeny Sanitation, Inc. to do our garbage service for next year. Motion carried 4y-0n.

**EXEMPT SESSION AS PER IOWA CODE 20.17(3) ABOUT SALARIES AND BENEFITS OF EMPLOYEES NOT IN A COLLECTIVE BARGAINING UNIT** Motion from Plunkett, second from Boege, to go out of open session and into exempt session at 9:28 p.m. by roll call vote: Plunkett-aye, Boege-aye, Waters-aye, Caple-aye. Motion carried 4y-0n. Motion by Plunkett, second by Waters, to go out of exempt session and into open session at 9:50 p.m. by a roll call vote: Boege-aye, Waters-aye, Caple-aye, Plunkett-aye. Motion carried 4y-0n.

**L. APPROVAL OF SALARIES AND CONTRACTS** Plunkett moved, seconded by Boege, to approve the Central Business Office Team to be shared with Colo-Nesco CSD for the upcoming school year. Lisa Waddell will be the shared Business Manager starting October 1, 2016 at a shared yearly salary of \$69,500, Mary Ann Morrison will be the HR/Payroll Specialist for both districts at a shared yearly salary of \$39,500, Kim Halferty will be the Accounts Payable/Finance Specialist at both districts at a shared yearly salary of \$39,500 and an Administrative Assistant will be hired and shared at both districts at a shared yearly salary of \$30,000. Motion carried 4y-0n.

**6. ITEMS TO BE CONSIDERED NEXT MONTH** Discussion on rental of Robison Farmland, possible change of board meeting nights and times for next year

**7. ADJOURNMENT** A motion was made by Waters, second by Boege, to adjourn the board meeting at 9:51 p.m. Motion carried 4y-0n.

**NEXT MEETING** The date of the regular meeting will be August 15, 2016 at 7:00 p.m. in the Maxwell Library.

Bonnie Mitchell

Business Manager/Board Secretary/Treasurer