

**MINUTES OF THE BOARD OF EDUCATION MEETING
COLLINS-MAXWELL COMMUNITY SCHOOL DISTRICT
April 18, 2016**

1. CALL TO ORDER The Board of Education met in regular session with President Bryce Caple calling the meeting to order at 7:00 p.m. in the Maxwell Library.

Board members present: Bryce Caple, Jennifer Waters, Justin Boege, Brad Plunkett, Marcus Fricke

Administrators present: Interim Superintendent Tom Lane, Board Sec/Treas/Business Manager Bonnie Mitchell, Elementary Principal Chad Grandon, MS/HS Principal Jordan Nelson

Visitors: Todd and Lori Fricke, Mary Jo Wilson, Doug Miller, Marlys Barker, Todd Martin, Jess Allen, Jon Northrup, Becky Pointer

2. APPROVAL OF AGENDA Moved by Fricke, seconded by Boege, to approve the agenda as printed. Motion carried 5y-0n.

3. APPROVAL OF CONSENT ITEMS Boege motioned, seconded by Fricke, to approve the consent items that consist of:

- o Minutes of the previous meetings: March 10, 2016 workshop, March 29, 2016 meeting and April 13, 2016 workshop
- o Financial reports for April
- o General fund and schoolhouse fund bills totaling \$\$174,843.24
- o Contracts and resignations approved:
 1. Emma Stevenson has resigned as our K-12 Talented and Gifted teacher to take a position at Des Moines. The board would like to thank her for her years of service and dedication.
 2. Audrey Beal has resigned as our Dance Team instructor at the conclusion of this contract year. We wish to thank her for her many years of service and dedication to our students.
 3. Lois Gross has agreed to transfer to 4th grade and Cheryl Fricke and Heather Meinerts will be the 5th grade teachers next school year.
 4. Approve Abbey Applegate as a volunteer HS Softball Coach.
 5. Approve Lori Fricke as shared Transportation Director/AD with Baxter for the 2016-17 school year.

Motion carried 5y-0n.

4. PUBLIC FORUM none

5. COMMUNICATION AND ADMINISTRATIVE REPORTS Written reports were given to the board from Jordan Nelson. Supt. Tom Lane informed the board of the progress being made in obtaining financial data for the next 5 years through Gary Sinclair, Forecast5, and on student achievement directives for the next 3 years. Told them of the upcoming Community Pride Day on April 30th from 9 a.m.-12 p.m. with a picnic lunch to follow. The principals will be in charge of each building site that day. Dr. Lane is meeting with the scholarship committee this next week. The board is looking into Operational Sharing with other districts. He will be touring the Post Office and the other school owned business to assess their condition as one renter is leaving. He also is exploring the possibility of Library sharing with the city of Maxwell.

NEW BUSINESS

A. PRESENTATION BY GARY SINCLAIR, IASB, ON FORECAST5 ANALYTICS Gary Sinclair gave a PowerPoint presentation on his five year financial planning that was prepared by his company for the Collins-Maxwell School. Knowing where you have been is important, knowing where you are is critical and knowing where you are going is priceless. His presentation was based on cash, unspent balance, and spending authority of the district. The board will approve his plan at the next board meeting.

B. APPROVAL OF THE RENTAL BID OF ROBISON TRUST FARMLAND UNTIL FEBRUARY 28, 2017 Our current land renter was unable to make their March 1st payment. After contacting our Attorney he advised us to terminate the agreement and then have another auction for one year rental only

which would fulfil the terms of the signed agreement. It was decided to hold the auction before the board meeting at 6:00 p.m. and that was communicated to the local farm community through billboards, posting around towns and communication. We received 4 sealed bids of the minimum of \$240 which is \$175 an acre for the 208 acres plus \$65 an acre for fertilization. With submission of the minimum bid it allowed bidders to attend the open auction. Three bidders attended the auction which was directed by Bryce Caple, board president. At the conclusion of the auction Brad Plunkett was the highest bidder of \$250 an acre rent plus \$65 an acre for fertilization which amounted to a total of \$65,520 for the year until February 28, 2017 when the land will come up for rent again. Motion by Fricke, second from Boege to accept the bid. Waters-aye, Boege-aye, Fricke-aye, Plunkett-abstain

C. APPROVAL OF POTENTIAL MS SCHEDULE FOR 2016-17 Jess Allen, MS/HS Counselor, and Jordan Nelson, MS/HS Principal have been working on a new MS schedule that combines the 6th grade class and the 8th grade class and that will give teachers and students more flexibility and learning time. Motion by Waters, second from Plunkett to approve the change to the MS schedule for next year. Motion carried 5y-0n.

D. APPROVAL OF GRADUATION LIST FOR THE CLASS OF 2016 Mrs. Allen, guidance counselor, and Mr. Nelson, HS principal, have submitted the graduation list for the class of 2016. Motion by Fricke, seconded by Boege, to approve the graduation list, if the students have met the requirements as stated in board policy and the student handbook. Motion carried 5y-0n.

E. APPROVAL OF THE 6-12 STUDENT HANDBOOK MS/HS Principal Jordan Nelson explained the changes to the 6-12 Student Handbook. Motion from Plunkett, second from Boege to accept those changes. Motion carried 5y-0n.

F. APPROVAL OF BIDS FOR BREAD No bread bids were received. Motion from Fricke, second by Boege, to continue to work with Logsdon's to meet our bread needs, barring any changes. Motion carried 5y-0n.

G. APPROVAL OF BIDS FOR MILK Two bids were received for milk. One bid from Anderson Ericson and the other from Hyland Dairy. Motion by Plunkett, second by Fricke, to accept the lowest bid for milk from Anderson Ericson. Motion carried 5y-0n.

H. APPROVAL OF PRICES FOR BREAKFAST, MILK AND LUNCH FOR 2016-2017 Motion by Plunkett, second by Boege, to increase student meal and milk prices by \$.10 but larger increases will be made to all of the ala carte items and adult meals for next year. Motion carried 5y-0n.

H. APPROVAL OF TEXTBOOK FEES FOR 2016-2017 Plunkett motioned, Waters seconded the approval of maintaining the preschool and K-12 textbook fee at \$50 for the next school year. Motion carried 5y-0n

I. APPROVAL OF ACTIVITY FEES FOR 2016-2017 Activity fees for the next school year will remain the same at \$50 for students and \$75 for adults, as recommended by the Athletic Director, by a motion from Fricke, second by Boege. Motion carried 5y-0n.

J. APPROVAL OF A THERAPY DOG FOR THE ELEMENTARY Motion by Fricke, second by Plunkett, to approve purchasing a therapy dog for the elementary. The purpose of the program is to have another tool available to address the social/emotional needs that our students' exhibit, specifically students who are diagnosed with Autism, Down Syndrome, or behavior disabilities and also it is to provide motivation and reinforcement for all students in the elementary. Motion carried 5y-0n.

K. APPROVAL OF FUNDRAISER SOCCER CAMP THIS SUMMER Chad Grandon, HS Boys Soccer Coach, would like to offer a camp this summer. Motion by Plunkett, second by Fricke, to approve the soccer camp. Motion carried 5y-0n.

L. APPROVAL OF A SPRING FUNDRAISER FOR CHEER Cheer coach, Jana Jones, would like to have a fundraiser to run from May 2nd, to May 20th, 2016 to sell snacks, nuts, jewelry and digital app discount coupons. Funds are to be used for choreography for two pom routines and other team supplies. Waters motioned and Plunkett seconded the approval. Motion carried 5y-0n.

M. CONSIDERATION OF SUMMER MAINTENANCE A list of projects was given to the board to consider for next month.

6. ITEMS TO BE CONSIDERED NEXT MONTH summer maintenance, Assessment Data, Elementary Handbook, HS Class Schedule, negotiations, Board Recognition, approve Forecast5 Plan, Policy Primer

7. ADJOURNMENT A motion was made by Plunkett, second by Fricke, to adjourn the board meeting at 8:59 p.m. Motion carried 5y-0n.

NEXT MEETING The date of the regular meeting will be May 16, 2016 at 7:00 p.m. in the Maxwell Library. The joint CMB board meeting will be held May 11th at Baxter with the time to be determined.

Bonnie Mitchell
Board Secretary